

November 2020

Coronavirus Statement

We are closely monitoring the <u>Guidance to Employers and Businesses About Covid-19</u> to ensure that we have the relevant safety measures and guidance in place for our employees.

The advice to our employees is to follow the Public Health England and NHS Guidelines as detailed in the links below if they have travelled to, or have been in contact with anyone who has travelled to a category 1 location, or if they have been in contact with someone who has the Coronavirus.

- https://www.gov.uk/coronavirus
- https://www.gov.uk/guidance/travel-advice-novel-coronavirus?priority-taxon=774cee22-d896-44c1-a611-e3109cce8eae#covid-19-travel-guidance
- https://www.nhs.uk/conditions/coronavirus-covid-19/

Hygiene Guidance

Posters have been placed on-site to provide advice on the NHS guidelines on hygiene and hand washing and when hand washing isn't possible, hand sanitizers which have more than 60% alcohol content should be used.

Goods-In Delivery Information

Our drivers have sanitizers on board which they will use throughout the day and we have advised that signatures on our proof of delivery devices can be waived at this time. Instead our own drivers will take a name of the person receiving the goods and a photo of the goods delivered. We will also be able to deliver to employee home addresses for those that are now working remotely.

Stock Shortages

Increased demand at the beginning of the pandemic did result in a lack of stock availability which resulted in a general market increase in the cost of sanitiser products, driven by inflationary pressures on the cost of raw materials and of accelerated manufacturing. The demand has now stabilized as have the inflated costs which we were all faced with. I am mindful that we may end up with a Brexit 'no deal' and for this reason we do encourage customers to ensure they have sufficient stock of key items that they rely on or that are deemed as business critical. Please refer to our Brexit statement sent on 12th October.



Receipt of Deliveries

If for any reason you have changed your policy on accepting deliveries please do let us know.

Finally, we would like to confirm that the health and welfare of our employees and clients is our priority and we will continue to review the Government updates on the Coronavirus (Covid-19) which we're receiving on a daily basis.

Wishing you and your families good health during these unsettling times.

Yours sincerely

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